



POLK COUNTY COMMISSIONERS COURT

October 22, 2019

10:00 A.M.

2019-106

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. **CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. Yearly Informational Report from Delinquent Tax Office.
- B. Presentation from Enterprise Fleet Management

4. **OLD BUSINESS**

- A. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2019-22 "PURCHASE OF ONE (1) NEW OR USED RUBBER TIRE EXCAVATOR WITH TRADE-IN OF ONE (1) USED 2015 VOLVO EXCAVATOR FOR ROAD & BRIDGE PRECINCT 1".

NEW BUSINESS

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING: October 7, 2019 (Regular Meeting).
- B. APPROVE SCHEDULES OF BILLS.
- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
- D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
- E. ACCEPT THE EMERGENCY MANAGEMENT PERFORMANCE GRANT 19TX-EMPG-0441 FOR (STATE) FY19.

- F. ACCEPT GRANT AWARD (3866501) FROM THE STATE HOMELAND SECURITY PROGRAM (SHSP) 2019 SUB-RECIPIENT GRANT FOR METAL DETECTOR AND X-RAY MACHINE FOR THE JUDICIAL CENTER.
 - G. ACCEPT GRANT AWARD (3384502) FROM THE STATE HOMELAND SECURITY PROGRAM (SHSP) 2019 SUB-RECIPIENT GRANT FOR TACTICAL TRAINING EQUIPMENT AND SIMULATOR.
 - H. APPROVE MAINTENANCE AGREEMENT WITH MORPHO TRUST USA FOR LIVESCAN IN THE AMOUNT OF \$1,599 ANNUALLY, AS REQUESTED AND BUDGETED BY DISTRICT CLERK.
 - I. EXERCISE THE FIVE (5) YEAR EXTENSION OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE AMERICAN RED CROSS AND POLK COUNTY FOR DISASTER RELIEF SERVICES FOR THE TERM BEGINNING OCTOBER 22, 2019 AND ENDING OCTOBER 21, 2024.
 - J. RECEIVE COUNTY TREASURER ANNUAL INVESTMENT REPORT 2019 (OCT 2018 – SEPT 2019).
 - K. APPROVE INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND TEXAS SECRETARY OF STATE FOR ELECTION SECURITY ASSESSMENT.
 - L. APPROVE WORK BASED LEARNING AGREEMENT BETWEEN WORKFORCE SOLUTIONS AND POLK COUNTY MAINTENANCE DEPARTMENT.
 - M. APPROVE WORK BASED LEARNING AGREEMENT BETWEEN WORKFORCE SOLUTIONS AND POLK COUNTY AGING DEPARTMENT.
 - N. APPROVE CONSTABLE PRECINCT 2 REQUEST FOR THE APPOINTMENTS OF MITCH NEWMAN AND ROD THORGEN AS RESERVE DEPUTY CONSTABLES PRECINCT 2.
 - O. APPROVE REQUEST FROM INFORMATION TECHNOLOGY FOR AGREEMENT WITH NETDATA FOR IBM ISERIES HARDWARE & SOFTWARE MAINTENANCE.
6. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. REVIEW AND CONSIDERATION OF PERSONNEL CHANGES AS REQUESTED BY SHERIFF KENNETH HAMMACK.
7. **CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2019 AND FY2020 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
8. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM (STATED) FUND BALANCE AND INCLUDED ON THE FY2020 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;**
- A. COUNTY CLERKS REQUEST FOR PURCHASE OF A BALLOT COUNTER WITH HARDWARE AND SOFTWARE NOT TO EXCEED \$50,379.00.
 - B. EMERGENCY MANAGERMENTS REQUEST FOR PURCHASE OF EIGHT (8) PORTABLE HANDHELD RADIOS WITH PROGRAMMING IN THE AMOUNT OF \$23,725.12 AND ONE (1) SATELLITE PHONE WITH 1 YEAR SERVICE IN THE AMOUNT OF \$849.60.
9. **CONSIDER APPROVAL OF AGREEMENT WITH TEXAS DEPARTMENT OF MOTOR VEHICLES TO LEASE ONE REGISTRATION AND TITLE SYSTEM WORKSTATION FOR THE TAX ASSESSOR/COLLECTOR'S OFFICE.**
10. **CONSIDER APPROVAL OF ANY/ALL NECESSARY ACTION REGARDING PRIZE FEES COLLECTED FROM BINGO PROCEEDS IN THE UNINCORPORATED AREAS OF POLK COUNTY.**

11. **APPOINT SCORING COMMITTEE FOR THE PURPOSE OF REVIEWING STATEMENTS OF QUALIFICATIONS FOR ASBESTOS ABATEMENT PROJECT AT POLK COUNTY OFFICE ANNEX AND PROVIDING A RECOMMENDATION TO THE COURT.**
12. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:**
 - (PCT. 1) Lots 107, 108, 109 & 110, Natasha Heights, Cause #T11-438
Lots 33, 34 & 35, Section 3, River Lake Estates, Cause # T18-226
Lots 211 & 213, Section 3, Wild Country Lake Estates, Cause #T16-272
Lot 298, Section 3, Wild Country Lake Estates, Cause #T11-177
 - (PCT. 2) Lots 31 & 32, Section 1, Canyon Park, Cause # T16-127
Lots 21 & 22, Section 1, Cause # T13-072
Lots 21 & 22, Block 8, Section 5, Impala Woods, Cause # T13-562
Reserve B, Section 5, Impala Woods, Cause # T14-273
Lot 36, Garden Villas, Cause # T18-293
 - (PCT. 4) Lot South 1/2 of 8, Section 6 Indian Springs Lake Estates, Cause #T17-202
Lots 1, 2, 3, 4, 5 & 6, Section 20, Indian Springs Lake Estates, Cause #T14-023
13. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING:**
 - (RE)BID #2019-01.06: Precinct 1 Other Road Base Materials
 - (RE)BID #2019-02.06: Precinct 2 Other Road Base Materials
 - (RE)BID #2019-03.06: Precinct 3 Other Road Base Materials
 - (RE)BID #2019-04.06: Precinct 4 Other Road Base Materials
14. **CONSIDER RESOLUTION TO CLOSE PORTION OF FM 1872 IN ROAD AND BRIDGE PRECINCT 3.**
15. **CONSIDER AUTHORIZATION TO BEGIN PROCUREMENT PROCESS FOR HURRICANE HARVEY (DR4332) RECOVERY PROGRAM BUYOUT FUNDING BY ISSUING A REQUEST FOR PROPOSALS AND QUALIFICATIONS FOR BUYOUT ADMINISTRATOR AND CONSIDER APPOINTMENT OF SCORING COMMITTEE FOR THE PURPOSE OF REVIEWING AND RATING PROPOSALS AND QUALIFICATIONS RECEIVED.**
16. **CONSIDER APPROVAL OF ROAD & BRIDGE PRECINCT #1 EQUIPMENT LEASE/PURCHASE THROUGH THE BUYBOARD PURCHASING COOPERATIVE (THEREBY SATISFYING COMPETITIVE BIDDING REQUIREMENTS) PURSUANT TO MUSTANG MACHINERY COMPANY, LLC d/b/a MUSTANG CAT QUOTATION FOR: PURCHASE OF A NEW 2019 CATERPILLAR MOTOR GRADER 140M3 WITH A 36-MONTH TRADE ALLOWANCE OF \$160,000 TO BE PAID BY ROAD & BRIDGE PRECINCT #1, TRADE/BUYBACK OF ONE 2016 CATERPILLAR MOTOR GRADER 140M3 FOR \$183,000 FOR A UNIT CURRENTLY LEASED BY ROAD & BRIDGE PRECINCT #1.**
17. **APPROVE RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH FIRST NATIONAL BANK (WICHITA FALLS) DBA FIRST NATIONAL BANK LEASING RELATING TO THE OCTOBER 22, 2019 PURCHASE OF ROAD AND BRIDGE PRECINCT #1, 2019 CATERPILLAR MOTOR GRADER 140M3 AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE SAID AGREEMENT/S ON BEHALF OF THE COUNTY.**

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – October 17, 2019



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – October 17, 2019 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY: Jasmin Luna (Deputy)

FILED FOR RECORD

2019 OCT 17 PM 2:40

Schelana Hock
POLK COUNTY CLERK